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Kirklees Children & Young People's Partnership Board
Wednesday 20th December 2017 9.30 am- 11.30 am
 Meeting Room 1 - Town Hall, Huddersfield

Board Members:

Alasdair Brown	Third Sector Leaders
Andrew Farrell	West Yorkshire Fire and Rescue Authority
Andrew Sinclair	Probation Service - West Yorkshire Community Rehabilitation
Ann Brady	Mid Yorkshire NHS Trust
Carol Harris	South West Yorkshire Partnership NHS FT
Councillor Andrew Marchington	Kirklees Council
Councillor Erin Hill (Chair)	Kirklees Council
Councillor Lisa Holmes	Kirklees Council
Councillor Masood Ahmed	Kirklees Council
Evelyne Barrow	Primary School Heads
Gill Harries	C&H NHS Foundation Trust Children's & Women's Service
Helen Severns	North Kirklees Clinical Commissioning Group
Jayne Foster	Specialist Learning Support
Jo Ledgard	Job Centre Plus
Dr Kiara Lewis	Huddersfield University
Marcus Newby	Primary School Heads
Maria Collins	Locala Community Partnerships
Marie Gilluley	Kirklees College
Paul Lewis	Third Sector Leaders
Rachel Spencer-Henshall	Public Health
Richard Parry	Kirklees Council
Sheila Lock	Kirklees Safeguarding Children Board
Steve Collins	Calderdale & Kirklees Careers
Steve Cotter	West Yorkshire Police
Dr Steve Ollerton (Deputy Chair)	Greater Huddersfield Clinical Commissioning Group
Steve Walker	Kirklees Council
Yasar Mahmood	North Kirklees Clinical Commissioning Group

Agenda

	Item	Lead
1	Welcome The Chair to introduce the meeting and receive apologies.	
2	Minutes of Partnership Meeting held on 21st September 2017 For approval as a correct record and to consider any matters arising. (Pages 1 - 4)	

	Board Discussion	
3	Democracy Commission Recommendations that the Kirklees Children and Young People's Partnership Board could have a role in implementing (Pages 5 - 6)	Carl Whistlecraft
4	Development of the Kirklees Youth Alliance (Pages 7 - 10)	Alasdair Brown (KAL) Martin Purcell (University of Huddersfield)
5	Children & Young People's Improvement Plan - how can the Board contribute?	Saleem Tariq
6	Update on the Children and Young People's Plan	Phil Longworth
7	Updating the Terms of Reference for the Board (Pages 11 - 16)	Phil Longworth
8	A.O.B.	

Date of Next meeting: Wednesday 28 March 2018
Meeting Room 3 - Town Hall, Huddersfield



Kirklees Children & Young People's Partnership Board Minutes

Thursday 21st September 2017
At Board Room - Broad Lea House

Board Members Present:

Andrew Farrell	West Yorkshire Fire and Rescue Authority
Ann Brady	Mid Yorkshire NHS Trust
Councillor Erin Hill (Chair)	Kirklees Council
Councillor Lisa Holmes	Kirklees Council
Councillor Masood Ahmed	Kirklees Council
Carmen Gonzalez-Eslava (In place of Marie Gilluley)	Kirklees College
Evelyne Barrow	Primary School Heads
Jackie Vasey (In place of Dr Kiara Lewis)	University of Huddersfield
Jayne Foster	Specialist Learning Support
Maria Collins	Locala Community Partnerships
Paul Lewis	Third Sector Leaders
Sheila Lock	Kirklees Safeguarding Children Board
Dr Steve Ollerton (Deputy Chair)	Greater Huddersfield Clinical Commissioning Group

Board Members Apologies:

Alasdair Brown	Third Sector Leaders
Andrew Sinclair	Probation Service – W.Yorks Community Rehabilitation
Carol Harris	South West Yorkshire Partnership NHS FT
Councillor Andrew Marchington	Kirklees Council
Gill Harries	C&H NHS FT Children's & Women's Service
Helen Severns	North Kirklees Clinical Commissioning Group
Jo Ledgard	Job Centre Plus
Dr Kiara Lewis	University of Huddersfield
Marcus Newby	Primary School Heads
Maria Gilluley	Kirklees College
Rachel Spencer-Henshall	Kirklees Council
Richard Parry	Kirklees Council
Steve Collins	Calderdale & Kirklees Careers
Steve Cotter	West Yorkshire Police
Steve Walker	Kirklees Council
Yasar Mahmood	North Kirklees Clinical Commissioning Group

In Attendance:

Phil Longworth	Kirklees Council
Tom Brailsford	Kirklees Council/North Kirklees CCG
Tom Taylor	Third Sector Leaders
Julie Crowther	Kirklees Council

1 **Welcome**

Cllr Erin Hill welcomed everyone to the meeting and introductions were made around the table.

2 **Minutes of Partnership Meeting held on 15th June 2017**

The Minutes of the previous meeting of the Children's Trust held on 15th June 2017 were approved as a correct record.

3 **Update on Kirklees and Leeds City Council Children's Services Partnership**

Presented by: Cllr Erin Hill

The Department for Education has published a report written by Children's Commissioner Eleanor Brazil which looks at future options for children's services in Kirklees – [link](#).

One of the recommendations was that Kirklees should enter a formal partnership with Leeds City Council which will drive and sustain improvement across children's social care. The partnership will be in place for up to three years.

Steve Walker is now Director of Children's Services at both Kirklees and Leeds Council. He has recently attended several events to share the approach that he and his team will be taking in their work in Kirklees. The presentation will be circulated to the Board.

Work is well underway to refine a Children Services Improvement Plan that will address the issues identified by OFSTED and Eleanor's report. It was asked that the Improvement Plan be circulated to board members when it is available.

It was asked that the Leeds management team come and talk to the Board at the next meeting about the Improvement Plan and how the Board can support this work.

Discussion took place regarding issues of recruitment for social workers; some services have no agency staff while others still have a lot. It needs to be recognised that there is a national shortage of social workers, it is hoped that the joined up work with Leeds Council will attract social workers to want to work for Kirklees.

The Safeguarding Board was also found to be inadequate by OFSTED. It was suggested that the improvement plan for the board is also circulated to ensure both sides of the coin are looked at.

The Board agreed that we need to drive improvements but should also publicise those areas of practice that are really good.

ACTIONS:

- 3.1 Improvement plan to be circulated to members – attached.
- 3.2 Leeds Management Team to come to the next board meeting.
- 3.3 Formal Partnership Presentation to be forwarded to the Board
- 3.3 Safeguarding Improvement Plan to be circulated – attached.

4 Thrive Kirklees Implementation Update and CAMHS Transformation Plan Refresh

Presented by: Tom Brailsford

The newly commissioned Kirklees Integrated Healthy Child Programme (KIHCP) began on 1 April 2017 and performs under the working title of Thriving Kirklees. The Board received a brief update on progress. The report will be circulated.

'Future in mind - Promoting, protecting and improving our children and young people's mental health and wellbeing' - a transformation plan was submitted to NHS England, funding was then released into Kirklees. The plan needs refreshing every year and submitting to NHS England. An early approach was taken to ensure that there was an established budget in place. Health and Wellbeing Board will sign off the revised plan and it will be published at the end of October 2017.

Safeguarding Children Board did a piece of work around CAMHS, they agreed that they would monitor whether the interventions and indicators were successful.

The Board noted the range of partners who contribute to improving mental and emotional wellbeing. An example is the *Everybody Active* board that co-ordinated the work of a wide range of partners around physical activity, much of which is volunteer led. The Board recognised the importance of a range of barriers to being active, including the cost of some activities, and asked that this be reflected in the plan.

ACTIONS:

4.1 Kirklees Integrated Healthy Child Programme Report to be circulated to the Board.

5 Developing the new Children and Young People's Plan: Refining the current draft and next steps

Presented by: Phil Longworth

The Board discussed and proposed amendments to the current draft of the Children and Young People's Plan, including to incorporate love, support and nurture in the 3rd outcome and to feel valued to contribute to society in the 4th outcome.

The Board discussed measuring the impact of the Plan and the importance of ensuring the Young People's Survey asks the right questions to get the measures needed. It was suggested that the board focuses on a piece of work looking at the questions, to ensure that these are appropriate for the information we want and to have a means for measuring progress.

The Board requested that a communications plan that ensures key partners and especially front line staff know about the Plan.

Next Steps

- Officers will make the amendments agreed by the Board and then produce a final version with support from the Council's Communications Team.
- The final draft will be circulated to the Partnership Executive for final sign off prior to being published.
- Publication of the Plan by the 31st October.
- A suite of supporting materials to be prepared to support dissemination.

ACTIONS:

5.1 To hold a workshop meeting to look at the questions, means of measure and how we launch this, to invite Public Health.

6 A.O.B.

- Safeguarding Week, this runs from 9th – 15th October 2017
<https://www.kirkleessafeguardingchildren.co.uk/kirklees-safeguarding-week.html>
- Kirklees democracy week, also runs from 9th – 15th October 2017
<http://www.democracycommission.org.uk/local-democracy-week-2017/>

Date of Next Meeting: Wednesday 20 December 2017

Venue: Meeting Room 1 - Town Hall, Huddersfield

KIRKLEES CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP BOARD
MEETING DATE: 20 th December 2017
TITLE OF PAPER: Kirklees Democracy Commission Recommendations that the Children and Young People's Partnership Board could have a role in implementing
<p>1. Purpose of paper:</p> <p>To enable to Board to identify possible opportunities to support the implementation of the Kirklees Democracy Commission's recommendations.</p>
<p>2. Background:</p> <p>Kirklees Democracy Commission has been investigating what a strong and healthy local democracy should look like in Kirklees – for the next generation and beyond. The Commission's report is based on a year of evidence-gathering and debate, in which over 1,000 people participated. A full copy of the report is available on the Commission's website www.democracycommission.org.uk</p> <p>The report includes ideas for working with active citizens, making the most of digital technologies and culture, suggestions about councillors, decision-making and elections, and how we can get local voices heard in regional devolution.</p> <p>The Commission made 48 recommendations that could help shape how both local and national democracy could develop over the next decade. A cross party working group of councillors will be established to facilitate this process. The recommendations set out in the Appendix are those of specific relevance to the Children and Young People's Partnership Board.</p> <p>The Children and Young People's Plan recognises that implementation of the Democracy Commission recommendations as one of the 6 key programme areas that the Plan will deliver. This will make a significant contribution to one of the 5 outcomes the Plan is seeking to achieve – 'children and young people feel valued and contribute to society'.</p>
<p>3. Proposal:</p> <p>That the Board discuss the Democracy Commission recommendations and identify how the Board and partner organisations can contribute to informing and implementing the recommendations.</p>
<p>6. Next Steps:</p> <p>Over coming months the Council will begin to explore the development of an Active Citizens Strategy as part of implementing the recommendations of the Commission. The Board and partners represented on the Board will be encouraged to play a full part in the process.</p>
<p>7. Recommendations:</p> <p>That the Board:</p> <ul style="list-style-type: none"> • Note the recommendations of the Democracy Commission that the Board could have a role in informing and implementing and identify what role the Board can take in implementing the recommendations. • Encourage partner organisations to contribute to the development and implementation of the Kirklees Active Citizens Strategy.
<p>8. Contact Officer Carl Whistlecraft Head of Democracy, Kirklees Council carl.whistlecraft@kirklees.gov.uk</p>

Appendix

1. Kirklees Council should make Active Citizenship a shared strategic priority and use this as a basis for developing a new democratic relationship between all Kirklees citizens and the state.
2. Kirklees Council should ensure that schools play a central role as local democratic hubs as part of the delivery of an Active Citizens Strategy. This should involve designing (and putting into practice) a range of approaches which will create pathways for young citizens to become involved in civic society, including raising awareness about being a councillor. These could include:
 - Designing local democracy resources for Kirklees schools to be used in the context of civic education.
 - Strengthening the links between local councillors and the schools in their wards through programmed “school surgeries” as part of citizenship education.
 - Working with the National Citizen Service to develop a mentoring scheme, to be piloted in Kirklees.
 - Working with the Local Government Association (LGA) to develop a young councillor “apprenticeship” scheme, to be piloted in Kirklees.
 - Working with the University of Huddersfield and local colleges to develop a structured approach to work placement.
 - Developing a mentoring scheme between Kirklees Councillors and Kirklees Youth Councillors;
 - Kirklees Council should work with local businesses to develop the idea of “Business Citizenship” as part of delivering an Active Citizens Strategy with our partners;
14. Kirklees Council should revisit our approach to consultation. We should place a greater emphasis on appropriate, timely citizen engagement as part of the policy development and decision-making process. We should test this on a pilot basis to begin with, and consider models of good practice from elsewhere.
16. Kirklees Council should continue to support the innovative approaches we have developed to electoral outreach work as a means of ensuring that registration levels are maintained and continue to rise beyond the period of central government funding for Individual Electoral Registration (IER);
19. All schools in Kirklees should be encouraged where appropriate to make their premises available to be used as a polling station on the day of an election.
25. Kirklees Council should engage with local citizens to address the issue of local identity. Local devolution and governance are an ongoing challenge. We should be clearer about our local identity so that we can make a strong and powerful contribution to regional discussions;
26. Kirklees Council should develop local approaches to strategic planning and priority setting (within different parts of Kirklees), based on the findings of our engagement work with citizens on local identity;
27. Kirklees Council, together with our partners, should do some pilot work to explore innovative approaches to planning and priority setting in a particular area of Kirklees. This work should make use of some of the successful practice that the Democracy Commission have discovered as part of our work.

KIRKLEES CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP BOARD
MEETING DATE: 20th December 2017
TITLE OF PAPER: Kirklees Youth Alliance (KYA)
<p>1. Purpose of paper:</p> <p>This report looks to provide the Partnership Board with a summary of the Kirklees Youth Alliance (KYA), the background to the KYA being formed, its purpose and what it now hopes to achieve. The KYA is referenced within the emerging Kirklees Children and Young People's Plan.</p> <p>The Board is asked to note the positive progress made regarding the KYA to date, provide comment as necessary and ensure that organisations within their own network, that are involved in the delivery of services for local young people, are invited to join the network of local youth organisations that the KYA hopes to support.</p>
<p>2. Background:</p> <p>With the severe financial position facing local authorities, the direct provision of professional youth services has been challenged across the country. The impact of this review in Kirklees was for the Council to have to make the very difficult decision to no longer directly provide generic youth services.</p> <p>A group of local partners who shared a concern that such a change in provision would be detrimental to local young people and lead to a range of subsequent negative outcomes taking place, met to consider what could be done. The partners wanted to try to provide some form of support network for the wide range of local youth service providers, largely within the voluntary and community sector, and also, if at all possible, support the provision of youth activity in areas of disadvantage and / or with targeted sections of the community (e.g. LGBT, disability, women & girls, etc.).</p> <p>The partners now involved in trying to move the KYA forward are: Kirklees Council; the University of Huddersfield; Kirklees Active Leisure; Central Youth Club, Huddersfield; Kirklees Neighbourhood Housing; West Yorkshire Police; and Huddersfield Town Foundation.</p> <p>The KYA model being developed in Kirklees closely follows a similar, successful partnership being developed in Doncaster, now known as "Expect Youth" (http://expectyouth.co.uk/), with learning continuing to be shared between the two partnerships.</p> <p>KYA has the following Vision/ Mission/ Aims:</p> <p>Vision: All young people in Kirklees will have access to opportunities to develop their personal, social and educational potential, in order to become responsible citizens who play a role in shaping their local community.</p> <p>Mission: Kirklees Youth Alliance will build a partnership of key stakeholders. We will champion and support the development of quality, values-based youth provision across Kirklees that supports the development of young people's life skills to enable them to play an active and responsible role in the life of the community;</p>

Aims:

1. Drive the development of a new, non-profit partnership venture to enable young people's engagement with positive activities and personal development opportunities.
2. Lead a whole system change to the delivery of youth services, ensuring a diverse range of opportunities available to young people.
3. To support the development of an inclusive youth work offer that caters for all young people and breaks down potential barriers to young people's participation.
4. To support activities that provide young people with the necessary experience and confidence to make responsible decisions about their lives.
5. To encourage intergenerational and cross-community work that helps to integrate young people into the wider community and increases the voice of young people in local decision making.

It is considered that the KYA will provide an important element in the Kirklees Children and Young People's Partnership Plan, trying to ensure that some degree of positive provision for local young people's youth service can be maintained. This will be achieved by working within a coordinated system that seeks to link to the major programmes, such as Thriving Kirklees, Kirklees Community Hubs and Early Intervention & Prevention. KYA will also coordinate future funding and other opportunities across its network, seeking to ensure that these provide the maximum benefit to young people in Kirklees.

3. Proposal:

Kirklees Council has indicated that it has been able to identify a degree of funding to support this initiative in the medium term. Crucially, this funding will be used to attract a senior leader for the KYA to drive forward the initiative; ensure it effectively links with the range of other providers involved locally; and identify where further support is required and, ideally, how this support can be provided.

The role will also work with other partners to engage with local young people to gain their views and priorities, working across the partnership to agree how best these priorities can be met. The post-holder will also be charged with seeking further funding to ensure the long term sustainability of the initiative.

The level and duration of funding has still to be finalised, with discussions with the Council continuing. The post is proposed to be employed by Third Sector Leaders (TSL) – Kirklees, given the synergy with many youth service providers being from the VCS.

KYA contributes to a number of the draft Children and Young People's Plan outcomes, including wanting local children and young people:

- To have the best start in life and be healthy;
- To aspire, achieve and enjoy life;
- To feel safe and live in a strong... and a vibrant community;
- To feel valued and contribute to society.

The KYA initiative will also its own outcomes to ensure that it is making a positive impact and supporting local youth provision.

The Board is asked to comment constructively on the progress to date of the KYA and suggest ways in which the initiative can move forward from this point.

4. Financial Implications:

As above, Kirklees Council is looking to identify the required funding for the proposed KYA Development Manager position and, ideally, their related development budgets.

5. Sign off:

Alasdair Brown and Paul Lewis, the TSL representatives to the Board, and Susan Greenwood, from KNH, are all supportive of the KYA initiative, with Susan and Alasdair both currently sitting on the KYA steering group.

6. Next Steps:

KYA intends to move forward by:

- Confirming the funding support available from Kirklees Council and over what period this support will be available;
- Finalising the job role for the Development Manager position, and advertising / recruiting to this position;
- Developing an initial work plan for the role, including the priority of engaging with local young people to consider their views and priorities, as well as developing the network of local youth providers to ensure a supportive and connected infrastructure can be developed.

7. Recommendations:

It is recommended that the Kirklees Children and Young People's Partnership Board:

- 1) Notes the contents of this report and the progress to date of the Kirklees Youth Alliance;
- 2) Supports the approach being taken, communicating the initiative amongst their own networks;
- 3) Constructively comments as to further aspects that the KYA can consider as it continues to develop.

8. Contact Officer:

Alasdair Brown, Chief Executive – alasdair.brown@kal.org.uk / M: 07528-252084

Martin Purcell, Course Leader: Youth & Community Work, University of Huddersfield – m.purcell@hud.ac.uk / T: 01484-478105

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Terms of Reference

Kirklees Children and Young People's Partnership Board and Executive Management Group

Kirklees Children and Young People's Partnership Board

The Kirklees Children and Young People's Partnership Board (the Board) is one of the four themed partnership boards in Kirklees, along with the Kirklees Health and Wellbeing Board, Kirklees Communities Partnership and the Kirklees Economic Board.

The Board is responsible for developing the Children and Young People's Plan (C&YPP), and overseeing its implementation.

The Board seeks to ensure that the local partnership activity is co-ordinated and has a positive impact on the outcomes in the Children and Young People's Plan;

- To have the best start in life and be healthy.
- To aspire, achieve and enjoy life.
- To feel safe and live in a strong, loving family and a vibrant community.
- To feel valued and contribute to society.
- To live in a decent home with enough money and confidence in their future.

The Board is accountable for two of the seven Kirklees outcomes;

- Children have the best start in life.
- People in Kirklees have aspiration and achieve their ambitions through education, training, employment and lifelong learning.

By working together the Board builds on what it has already achieved and looks to move the Partnership forward by focussing on agreed priority programmes. The needs and views of children and young people remain at the forefront of the work of all partners.

The Board has an Executive Group who meets to ensure that the agendas of the Board cover the key issues and will contribute to delivery outcomes. The Executive Group agrees actions needed to ensure effective joint working. It has a lead role to oversee joint commissioning arrangements.

Purpose and Functions

The Board will:

- Agree priorities and actions for services for children across Kirklees ensuring safeguarding underpins all activity and to provide a framework for the effective operation of local arrangements.
- Set the strategic direction for the development of integrated commissioning of services for children and young people in the Children & Young People's Plan.
- Monitor and evaluate performance against the agreed priorities of the Board and to ensure that actions are taken where outcomes are not improving.
- Build and sustain effective partnerships with and between all sectors providing services to children and young people in order to focus resources jointly on improving outcomes for them.

Governance and accountability

- The Board was originally established as the Children's Trust to meet the requirements of the Children Act 2004 for whole system integration. National requirements have changed and the Board now has a key partnership role for Kirklees. The Board derives its role and function from the parent organisations. Individual representatives can exercise the powers and responsibilities already delegated to them and any others which are delegated in the future.
- Decisions of the Board will be understood to be collective and to be acted on by everyone unless individual members have made a fundamental objection and registered that their organisation would not support the proposal.
- The business of the Board will be open to scrutiny by all agencies and in particular the Council's Overview and Scrutiny Panel. The working practices of the Board should enable Overview and Scrutiny to make early, constructive, contributions to policy as well as supporting scrutiny of decisions made, monitor outcomes and targets achieved and review of practice and progress.
- Partners will hold each other to account about agencies' commitments to the implementation of the Board's priorities in order to ensure improved outcomes. The Board will set up specific task groups Chaired by Board Members as required.
- Partners agree to share and review key information to support robust performance management arrangements within the agreed framework and cycle of monitoring and review and to agree actions to address areas of concern.

Membership

Elected Members:

- Cabinet Member with portfolio responsibilities for Children's Services.
- One other Cabinet Member nominated by the Cabinet.
- Two Elected Members nominated by the political groups not on the Cabinet (group spokespersons on Children's Services issues).

Senior Officers of the relevant Agencies:

- Strategic Director for Children's Services.
- Strategic Director for Adults and Health.
- Director for Public Health.
- West Yorkshire Police Divisional Commander for Kirklees.
- Chair of the Safeguarding Board.
- Senior representatives from both Clinical Commissioning Groups.

One representative from;

- Calderdale & Kirklees Careers.
- Calderdale and Huddersfield NHS Foundation Trust.
- Further Education and Sixth Form College.
- Job Centre Plus.
- Kirklees High Schools Head teacher.

- Kirklees Primary Schools Head teacher.
- Locala Community Partnership.
- Mid Yorkshire Hospitals NHS Trust.
- Schools – Special Schools Head.
- South West Yorkshire Partnership NHS Foundation Trust.
- University of Huddersfield.
- West Yorkshire Fire and Rescue Service.
- West Yorkshire Probation Trust.
- West Yorkshire Probation Trust (West Yorkshire Community Rehabilitation Company).

Voluntary Sector

Two Voluntary Sector representatives agreed with the Third Sector Leaders Group.

Chair

The Chair of the Board will be the Cabinet Member with portfolio responsibilities for Children's Services. The Deputy Chair is not from the Council, and is elected by the Board.

Leading strategic Senior Officers will be expected to attend the meetings of the Board as advisers, and other senior officers will also be required to attend for specific items of business.

Role and Voice of Children and Young People

To establish a regular reporting system to/from the Youth Council and Looked After Children by the Chair or Deputy Chair in addition to ongoing dialogue by officers and partners. This work would be supported by inviting the IYCE team to attend meetings as officers to note/contribute.

Working Arrangements of the Board:

- Professional and policy advice to the Board will be provided by the Senior Officers from Kirklees Council and also partner organisations, who will also be responsible for implementing the decisions of the Board.
- The Board will meet 4 times a year in order to conduct its business.
- Changes to the Terms of Reference will be subject to discussion and agreement by the board, and can only be made following consultation with the constituent bodies.
- Urgent decisions in relation to the Board may be taken by the Chair (or deputy chair where the Chair is unavailable) following consultation with relevant officers. These decisions will then be presented to the next available Board and Executive Group meeting.

Board Members are required to:

- Represent their agencies and bring experience and knowledge about other sectors and organisations, however, their primary duty will be to act in the interest of children and young people in Kirklees.
- Ensure that all staff within their agency who have contact with children are aware of their safeguarding responsibilities and are supported to carry out any designated role with regard to partnership work.
- Ensure that actions and strategic plans that need to be delivered by partnerships or

single agencies to support the delivery of the Kirklees Children and Young People's Plan are embedded within their organisations.

- Bring key strategic issues to the Board's attention.
- Declare any interest in a particular topic or issue preferably before a meeting.
- Actively contribute to external inspections of Children's Services across the Partnership.

Kirklees Children and Young People's Partnership Board Executive Group

Executive arrangements

To ensure the implementation of co-ordinated, integrated and reconfigured services for children and young people. The Executive will advise and support the Board, receive strategic direction from the Board and ensure that the strategic direction is translated into effective operational delivery. It will also work on joint commissioning arrangements for new areas to integrate the commissioning of services for children and young people.

Responsibilities

The Executive will:

- Ensure that strategic decisions made by the Board are actioned, resourced and implemented.
- Prepare documents for the Board, and ensure coherent working with and between other groups set up by the Board and the wider partnership.
- Monitor delivery on the priorities and ensure that issues of non-delivery on agreed actions are considered appropriately.

Be responsible on behalf of the Board for ensuring:

That the Children and Young People's Plan is produced and that the outcomes are effectively monitored and managed.

- That the integrated processes are in place for implementation of the Children and Young People's Plan, including for example joint commissioning.
- Implementation of integrated service delivery.
- The appropriate involvement of children and young people, their families and carers in the business of the Board.

Governance and accountability:

- The Executive will meet in line with the Board and agree the Board agenda and reports required.
- Partners will report into their respective organisational governance structures.

Membership:

- Cabinet Member(s) with portfolio responsibilities for Children & Young People.
- Strategic Director for Children's Services

- Director of Public Health.
- Clinical Commissioning Groups.
- Representatives of school heads both 5-11 and 11-16 age groups.
- Representative of Further Education & Sixth Form College.
- West Yorkshire Police

The Executive will be supported by officers from across the Children & Young People's Partnership.

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